

# CCS Weekly Memo

May 24, 2023

**DON'T MISS THE DEADLINES!**



Open attachments for  
**\*SOFTBALL \*ARCHERY &  
\*\*VOLLEYBALL**

Summer Camp Registration  
**\*\*(Volleyball Camp forms due by  
June 20 to guarantee a t-shirt.)**

## CCS SUMMER OFFICE HOURS

The office will be closed May 29-June 2

Office hours beginning June 5: 9:00 am-2:00 pm Monday-Thursday

Closed on Fridays



## SUMMER MATH TUTORING

Are you interested in  
Summer Math  
Tutoring for your  
student? Contact Miss  
Hodges at

[hhodges@ccsroyals.com](mailto:hhodges@ccsroyals.com)  
for more information



## Shurley English Summer School

**July 31st - August 4th, 2023**

We are offering a one-week Shurley English class for students who will be in grades 3-6 or are new to 7th and 8th grade in the fall. If your child needs extra help with skills and patterns or is new to CCS, this class will provide the extra support they need to succeed.

Enrollment information and forms are available at the elementary desk.

**Attention Spring Cleaners!** Bring your outgrown CCS Uniform items for the Annual Consignment Sale. Best sellers are Land's End shorts, CCS t-shirts (sold by the junior class) and hoodies. Please read the attached sales contract for all the details Clothing items WITH signed contracts may be dropped off at the high school office until June 30.

**The sale will be held on Saturday, August 5.**

Email Kathryn Lawler with questions at [klawler@ccsroyals.com](mailto:klawler@ccsroyals.com).

## ELEMENTARY AWARDS ASSEMBLY

May 25: \*1<sup>st</sup>-5<sup>th</sup> Grade Awards at 9:30 am at the CCS Activity Center.

Students **DO NOT** come to school after awards;

\***HS-FINALS** begin at 7:50 am and dismiss when exams are complete. (Students who missed taking a final **MUST** be at the school on June 7, at 9:00 am, to make up the exam. Students will receive a zero if they are not here.) Contact Mrs. Stephens in the HS office for questions.



## Attention CCS Athletes!

If your student(s) going into 7th-12th grade plans to play at least one sport at CCS during the 2023-2024 school year, one parent has been sent a DocuSign email with instructions on how to electronically sign and initial the required documents. If you did not receive the email, contact Mrs. Ledford at [clledford@ccsroyals.com](mailto:clledford@ccsroyals.com) as soon as possible.

**We will offer Sports Physicals on Monday, May 22, beginning at 6:00pm at the Activity Center for only \$10. You MUST PRINT the OSSAA Physical Form and bring it with you for the physician to fill out.**

(NOTE: Students are not required to have their physical done through the school. You may have your physical done through your family physician, however, you **MUST PRINT** the Physical Form for your physician to fill out.)

**BAND MEMBERS:** You will not receive athletic forms. Band students are only required to submit a physical form found here: [https://communitychristianschool.com/assets/docs/MF\\_2020-21\\_PhysicalForm.pdf](https://communitychristianschool.com/assets/docs/MF_2020-21_PhysicalForm.pdf)

**ARCHERY:** Archery students do NOT need to fill out athletic forms.

Print **ONLY** the first four pages of the DocuSign packet, fill out, scan, or take a photo, and **upload these four pages ONLY (OSSAA Physical Form and Eligibility Form)** to your FACTS account for each athlete. Once you have scanned or taken a photo of these completed documents:

- Log on to your FACTS account.
- Click "Classes" on the left.
- Click the class that begins with ATHFORMS.
- Click "HW Drop."
- Click the "Choose File" button to load your file.
- Finally, click the "Upload" button. This will save the files to your athlete's profile.

**Electronically sign/initial and submit the rest of the required forms. DO NOT UPLOAD ALL DOCUMENTS TO FACTS.**

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## **OPEN THE ATTACHMENTS FOR THE SOFTBALL FUNDRAISER INFORMATION.**

**Don't miss the July 15 deadline. Contact any player or coach. Contact info is on the attachments**

**HAVE A WONDERFUL, SAFE, AND  
RELAXING SUMMER!  
See you in August.**